

Job Description

Job Title:	Assistant Peatland Restoration Officer
Weekly hours:	Part-time (0/8FTE) 30hrs /week
Based at:	Elan Estate Office, Elan Village
Reports to:	Projects and Partnerships Manager
Salary:	£26,500 – £30,000 (pro rata)
Closing date:	1 st June 2025
Interview date:	W/C 9 th June 2025

About the Elan Valley:

The Elan Valley is located in the Cambrian Mountains in Mid Wales in a unique landscape combining remote hill land, isolated farmsteads, steep-sided wooded valleys and an extraordinary feat of Victorian engineering that brought clean water to Birmingham.

The role

If you are enthusiastic about the possibilities for Peat restoration to have a beneficial impact on the landscape, nature and carbon reduction then we are looking for people who have the enthusiasm, commitment and understanding of this important landscape for both people and wildlife.

Based in the Elan Valley, you will be part of a dynamic team, ensuring a lasting legacy for generations to come. We are looking for a dynamic, 'can do' attitude and passion for engaging and empowering a wide variety of beneficiaries, partners and stakeholders in our special landscape.

In return, we offer a friendly and flexible working environment, great opportunities for professional development and the chance to make a positive difference in this unique landscape.

Job purpose

The purpose of the Job is to assist the Peatland Restoration Officer in the delivery of the Trust's work in relation to peatland restoration on remote upland sites (**only accessible on foot**). The role will include delivery of the following activities

- Assisting in undertaking surveys to identify peatland condition and degradation features
- Assisting in planning peatland restoration projects
- Assisting with securing and managing contracts to carry out restoration work
- Supporting with the installation of monitoring equipment
- GIS mapping all survey results, intervention suggestions, access routes and other site information
- Working with volunteer work parties in carrying out practical restoration or surveys
- Any other task required of you to support the work of the team.

Main responsibilities and accountabilities

- Desk based surveys of peatland degradation features
- Ground surveys on Peatland sites to include features, condition, peat depth, vegetation
- Managing project survey and planning data within GIS systems
- Assist in planning restoration work, including access routes, welfare points, interventions required, timelines, costings, risk assessments
- Assist with working closely with farmers, land managers and other partners to assist in the development of peatland restoration plans
- Assist with obtaining all consents and consultations necessary
- Assist in preparing work specifications and securing contractors for the restoration work
- Assist with organising the purchase and delivery of all necessary materials for restoration works
- Supporting the Peat Restoration officer with managing contractors to deliver restoration works, ensuring the quality of works being delivered is in line with current best practice and project and grant specifications.
- Promote the Trust's work through use of social media, the Trust website, writing articles and delivering both internal and external presentations.
- Assist with delivering practical management work parties on peatland sites with volunteers and partners

Please note that some of this work will take place in remote upland terrain and possibly in harsh weather conditions, which will at times be physically demanding. Robust health and safety procedures for such work are in place.

Essential skills, knowledge and experience

- Ability to meet project and reporting deadlines, keep records and write reports
- Some knowledge of peatland ecosystems, peatland-based science, and peatland / habitat restoration techniques
- Some practical experience of producing plans, specifications and costs for peatland restoration schemes
- GIS mapping skills
- Good knowledge of upland land management practices and related challenges.
- The ability and confidence to work outside for prolonged periods in all weathers, walking to remote upland sites.

Desirable skills, knowledge and experience

- Some contract management experience, ideally including land management contractors
- An understanding of Construction Design Management (CDM) regulations and consenting and planning procedures.
- Some experience of stakeholder engagement and partnership working
- Drone operation experience
- Welsh

Supporting the Trust

- Raise the profile of the Elan Valley Trust
- Develop and participate in educational aspects of the Trusts work including events, guided walks and illustrated talks
- Any additional duties as outlined in the Annual work programme
- Any other duties that may reasonably arise from time to time
- All tasks and responsibilities to be carried out in accordance with the Trusts policies and procedures.

We are open to applications from a range of backgrounds and experience levels. If you are uncertain about whether you meet the job requirements please get in contact to discuss. We would also be open to applications for a job share, flexible working patterns e.g. term time working or reduced working hours to those advertised.

Application Process

Please submit a current CV containing the following information:

- Employment history
- Qualifications
- Two References

And a supporting statement on no more than 2 sides of A4 (11pt minimum) describing how you meet the skills, knowledge and experience listed above along with personal attributes that you deem relevant

Application must be submitted by 1st June 2025 to recruitment@elanvalley.org.uk
F.A.O. Esther Wakeling, Projects and Partnerships Manager.